

## Simple Steps for New Institutes to avail AICTE Approval

New Institute or Existing Department(s) of Deemed to be University/State Private University/ State Public University/ Central University Seeking AICTE Approval\* for the first time for their Programs/Courses are requested to follow the below mentioned Simple Steps to obtain AICTE Approval:

- **Step-1:** Visit AICTE website at [www.aicte-india.org](http://www.aicte-india.org) and click on web portal login.
- **Step-2:** In the home page of web portal, click on Request User Id to get Login Id and Password (Login Credentials)
- **Step-3:** Login into AICTE web portal with Login Credentials received on the registered e-mail.
- **Step-4:** Click on New Institute Application and Read the Instructions Carefully.
- **Step-5:** Click on Proceed Further and again click on New Institute Application to create your application for AICTE Approval.
- **Step-6:** Fill the Data in all the tabs (Institution Details, Trust/Organization Details, etc.). Land Details, Deficiency and Payments Tabs will be enabled very soon.
- **Step-7:** After successful filling of the data in all the fields including Land Details, Click on Submit button to submit your online application.
- **Step-8:** Make the required payment by following the steps under payments tab. The required payment can be checked in TER charged tab.
- **Step-9:** Take Print Out of online filled Application Part-1, Part-2 and Deficiency Report and follow the communications from AICTE HQrs from time to time (mainly through e-mail & SMS and also on website) to complete all formalities related to AICTE Approval Process.

NOTE: Application Part-1, Part-2 and Deficiency Reports should be Submitted to nearby Regional Office along with necessary original documents with one set of photocopy of the originals.

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\*May be having Approval of AICTE in the past and discontinued later on after becoming University will be treated as new institute/departments.